

eHLbc Administrative Centre Report: January to June 2022

eHLbc reports biannually on achieving goals as outlined in its [Strategic Plan](#).

Licensing Infrastructure Support

- Through cross-consortial collaboration with BC ELN, COPPUL, and TAL, negotiated a common inflationary renewal increase for EBSCO licensed resources across a two year-term (2022-24), resulting in pricing benefits and system-wide equity for organizations in Western Canada
- Completed co-op hiring process and onboarded a UBC iSchool co-op student in January 2022 to assist with eHLbc licensing projects and renewals
- Completed a majority of the transition to ConsortiaManager, eHLbc's new licensing and invoicing system:
 - In consultation with the vendor, completed a thorough inventory of workflows required to support eHLbc invoicing and billing activities
 - Imported eHLbc licensing data from the eHLbc website and former eHLbc billing system
 - Set up eHLbc member accounts and contacts
 - Completed eHLbc staff training provided by the vendor and oriented eHLbc staff to updated ConsortiaManager processes
 - Developed new workflows for invoicing members and storing payments
 - Along with ConsortiaManager staff, oriented member organization staff to the new system by providing two training sessions and two FAQ sessions for follow up questions and issues

Maintain Core Suite of Resources

- Coordinated renewal of the Core Suite for another four years (2022-2026), ensuring BC and the Yukon's students, researchers, and health practitioners have uninterrupted access to critical health resources. Work included:
 - Holding a Question and Answer session for member organizations to review the Core Suite proposal and answer member questions
 - Creating a "Case for Renewal" document at request of members to show administrators rationale for licensing the Core Suite as well as pricing information
 - Confirming membership commitment with members
 - Negotiating pricing for an opt-in offer for Medline Complete

- Supporting eHLbc Management Committee decision-making
- Reviewing the EBSCO and Ovid license agreements for the 2022-2026 Core Suite
- Identifying and communicating Affiliate member Core Suite licensing fees for 2022-2026
- Communicating change in eHLbc membership to vendors and negotiating adjusted pricing
- Conducted a survey of all partner libraries to elicit feedback on the Core Suite renewal process; shared results with eHLbc community via email
- Communicated with vendor to request updates to LWW Perpetual Titles List to assist members with EDS Discovery

Grow Collection of Boutique Resources

- Renewed nine boutique resources:
 - Alexander Street Press Online Videos – in collaboration with BC ELN
 - DSM-5 Library – in collaboration with Consortia Canada
 - PsychiatryOnline Core – in collaboration with Consortia Canada
 - PsychiatryOnline Premium – in collaboration with Consortia Canada
 - Psychotherapy Library – in collaboration with Consortia Canada
 - Introductory Textbook of Psychiatry – in collaboration with Consortia Canada
 - Dynamed
 - Health Source Package (EBSCO)
 - Nursing Reference Centre (EBSCO)
- Negotiated MEDLINE Complete, an add-on upgrade to MEDLINE Full Text, which is part of the Core Suite
- Participated in Consortia Canada and Western Consortia meetings to discuss licensing topics, among other issues of relevance to Canadian library consortia

Empower and Support eHLbc Members

- Provided orientations and customized dashboards for new College of New Caledonia Library Director and Island Health staff
- Contacted institutions with potentially outdated Anatomy TV subscriptions and dated versions of Bates Visual Guide to ensure they were maximizing their resources

- Provided eHLbc members with technical support for authentication, mobile apps, and ezproxy
- Drafted eHLbc Mentorship Program Proposal supporting eHLbc member staff new to the consortium
- Produced the Year in Review 2021; this annual report includes strategic progress for the year, emerging projects, and a summary of financial health (see: <https://ehlbc.ca/news-events/news/2022/05/year-review-2021-now-available>)
- Updated the Core Suite Infographic, a one-page document aimed at administrators that explains the value and savings derived from the Core Suite

Develop eHLbc's Affiliate Membership

- Supported Management Committee decision-making on bringing the Work Wellness Institute (WWi) on as an Affiliate Member
- Worked with vendor on adding WWi to the Core Suite license
- Welcomed WWi to eHLbc, providing orientation to the consortium and technical training
- Met in-person with Yukon Health and Social Services staff to discuss best ways of supporting Yukon Hospital staff that use eHLbc resources

Cultivate Professional Development

- Hosted and facilitated an eHLbc Learning Opportunity session for members on the Evidence-Based Medicine Reviews resource
- Checked in with members on their use of Non-Traditional Health Resources such as EBMR and Anatomy.tv to see how they are maximizing usage and to provide ideas to other members