e-HL*bc* Administrative Centre Progress Report
December 2008 – April 2009

Core Licensing and Product Renewal

- Clarified authorized users' names, contacts, and other information for core license renewal.
- Concluded negotiations and finalized pricing with Ovid and EBSCO.
- Coordinated members' confirmation of renewed commitment to e-HL*bc* from 2009 through 2012.
- Updating Ovid, EBSCO, and APA's terms and conditions document.

Administration and Coordination of New Products Selection Process

- Developed and launched a "Trials and Renewals" forum on the e-HL*bc* website.
- Coordinated and supported the activities of the 2008/2009 Negotiation Advisory Team.
- Developed the Negotiation Advisory Team Recommendation document, presented to and approved by the Management Committee. Six resources were approved for further investigation:
  - STAT!Ref
  - e-Therapeutics+
  - New England Journal of Medicine
  - JAMA and the Archives Journals
  - Nursing Consult
  - MD Consult
- Developing an action plan for a STAT!Ref boutique license.
  - Communicated e-HL*bc*'s interest in a joint license with the Health Knowledge Network.
  - Investigated STAT!Ref's current market penetration among e-HL*bc* members.
  - Liaised with HKN, STAT!Ref, and existing BC STAT!Ref license holders regarding next steps.
  - Compiling STAT!Ref trialing information for dissemination to all e-HL*bc* members.
- Liaising with New England Journal of Medicine about pricing models and e-HL*bc* member roster.
- Explored e-CPS / e-Therapeutics+ pricing and market penetration in British Columbia.
  - Communicated with HSBC, other Canadian health consortia, member institutions, and the NAT regarding current e-CPS/e-Therapeutics+ licensing and the Canadian Pharmacists' Association's (CPhA) change in pricing model.
  - Liaised with HSBC regarding transitioning HSBC e-CPS licensing to e-HL*bc*, with the aim of guaranteeing continuity of access to current subscribers.
  - Met with Login Canada to communicate e-HL*bc*'s mission, members, licensing models and develop a strong relationship prior to any potential licensing negotiation.

Addition of New Members

- Liaised with current affiliate members to gather feedback regarding service, access, and continued interest in e-HL*bc* affiliate membership for 2009-2012 renewal.
- Responded to queries from prospective candidates for affiliate membership:
  - BC Association of Kinesiologists
  - BC Society of Occupational Therapists
  - Midwives Association of BC
- Coordinated updates to the Affiliate Membership Guidelines document.
- Liaised (in person and virtually) with upcoming new affiliate members
  - BC Coroners Service
  - Down Syndrome Research Foundation
  - WorkSafeBC
  - Yukon Health and Social Services
- Establishing new affiliate member access with vendors.

Technical Support

- Compiled list of health-related PDA resource from authoritative sources:
    - http://ehlbc.ca/databases/free-resources/free-pda-resources/
- Maintained and updated the e-HL*bc* website and listservs.
- Communicated continued issues with e-HL*bc* website host.
- Evaluating website software for possible migration.
- Trialing web2.0 software for potential use in e-HL*bc* administrative and committee work to help to facilitate collaboration and communication:
- Proposed EBSCO's LinkSource as a solution to health and affiliate member link resolving issues and negotiated access with vendor, realizing $14,000USD in annual savings for the health sector.
- Implementing EBSCO's LinkSource and A to Z for affiliates, with Management Committee approval.

Administrative Support

- Supported Business Case update, dissemination to Steering Committee, and member's questions.
    - Liaised with Business case consultant, providing information and final revisions.
- Developed e-HL*bc* Travel Policy with the BC Academic Health Council for submission to the Management Committee and Steering Committee.
- Coordinated the development of a policy regarding appropriate use of e-HL*bc* funds with the BC Academic Health Council for submission to the Management Committee and Steering Committee.
- Channeled communication regarding Ovid and EBSCO platform updates from vendors to members.
- Communicated member feedback to vendors.
- Provided technical support for authentication and access issues.
- Coordinated e-HL*bc* officer election process.
- Troubleshooting continuing problems with Ovid Statistics module.

e-HL*bc* Subcommittee Support

- Training
    - Updated tutorials on the e-HL*bc* website.
    - Coordinated a joint e-HL*bc*/ AskAway brown-bag training session on EBMR.

- Evaluation Subcommittee
    - Updated and maintained e-HL*bc* quotes database.
    - Developing a map of e-HL*bc*, visually identifying members and demonstrating the scope of e-HL*bc*'s province-wide access to stakeholders.
    - Developing consortial statistics plan in order to regularize the harvesting, storing and distribution of consortial statistics.

- Marketing Subcommittee
    - Generated content for "What's New" section of the e-HL*bc* website.
        - "Top 10 Things to Know about EBSCO and Ovid" series
        - Other miscellaneous news
    - Provided content for winter edition of the e-HL*bc* newsletters:
        - http://ehlbc.ca/uploads/e-HLbc_Winter08-09_Newsletter.pdf
        - http://ehlbc.ca/uploads/e-HLbc_Spring09-10_Newsletter.pdf
    - Contributed e-HL*bc* focused content to the BC Academic Health Council's newsletters.
    - Offered technical support for branding databases and other web-based resources.
    - Coordinated joint e-HL*bc* / HLABC reception "Illuminating Healthy Partnerships at the April BC Library Conference.
    - Updating marketing materials to reflect additions to resources and membership.